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routed on buck slip to Shallcross and Strother

18 January 1949

1. Do not concur in the informal liaison procedure submitted. You must bear in mind that this procedure must be very carefully worked out and our memorandum must be approved by OO before it is transmitted to OCD.

2. The intent of paragraph 13 of CIA Administrative Instruction 50-5 is to permit FBIB to perform a more efficient and faster service than would be possible if operational liaison were confined to normal channels. I believe it would be much better to issue an administrative instruction of our own, the subject of which would be "Informal Operational Liaison," and which would give as a reference CIA Administrative Instruction 50-5, dated 17 December 1948. It should be all conclusive enough that an editor on the desk level would not have to refer to 50-5 to know what he could or could not do.

3. Our opening paragraph should be, "To implement the provisions of the above reference and to clarify and regularize the informal operational liaison, authorized in paragraph 13 thereof, the following procedures and channels are prescribed. No other channels are authorized."

4. Next, the purpose of this authorized informal liaison should be explained.

5. Next, any person conducting operational liaison should be prohibited from committing FBIB on policy.

6. Next, I think the definitions of liaison as differentiated from contacts should be made clear.

7. The Liaison Officer should then be made responsible for FBIB liaison in a similar manner to that in which the Assistant Director, OCD, is responsible for CIA liaison.

8. Continuing operational liaison could be carried on without reference to the Liaison Officer but the responsibility must be squarely placed on the individual for identifying the authorized person to whom he gives information, and practically all of it should be on a one-way street basis. Individual editors should not call IAC agencies, etc., unless they have themselves previously been called on the same subject, or something to that effect.

8. [] activities would be different and [] may also be different.

9. I do not approve of personnel other than the Chief or Deputy Chief maintaining liaison by correspondence.

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10. I think that the delegation of authority must be much more specific. Paragraph 6, for instance, would give every individual in the Editorial Division a blank check to maintain liaison on their own. This is definitely not what is wanted.

11. Would be glad to discuss with you. Please prepare next ^{attempt} ~~latent~~ in draft form.

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